

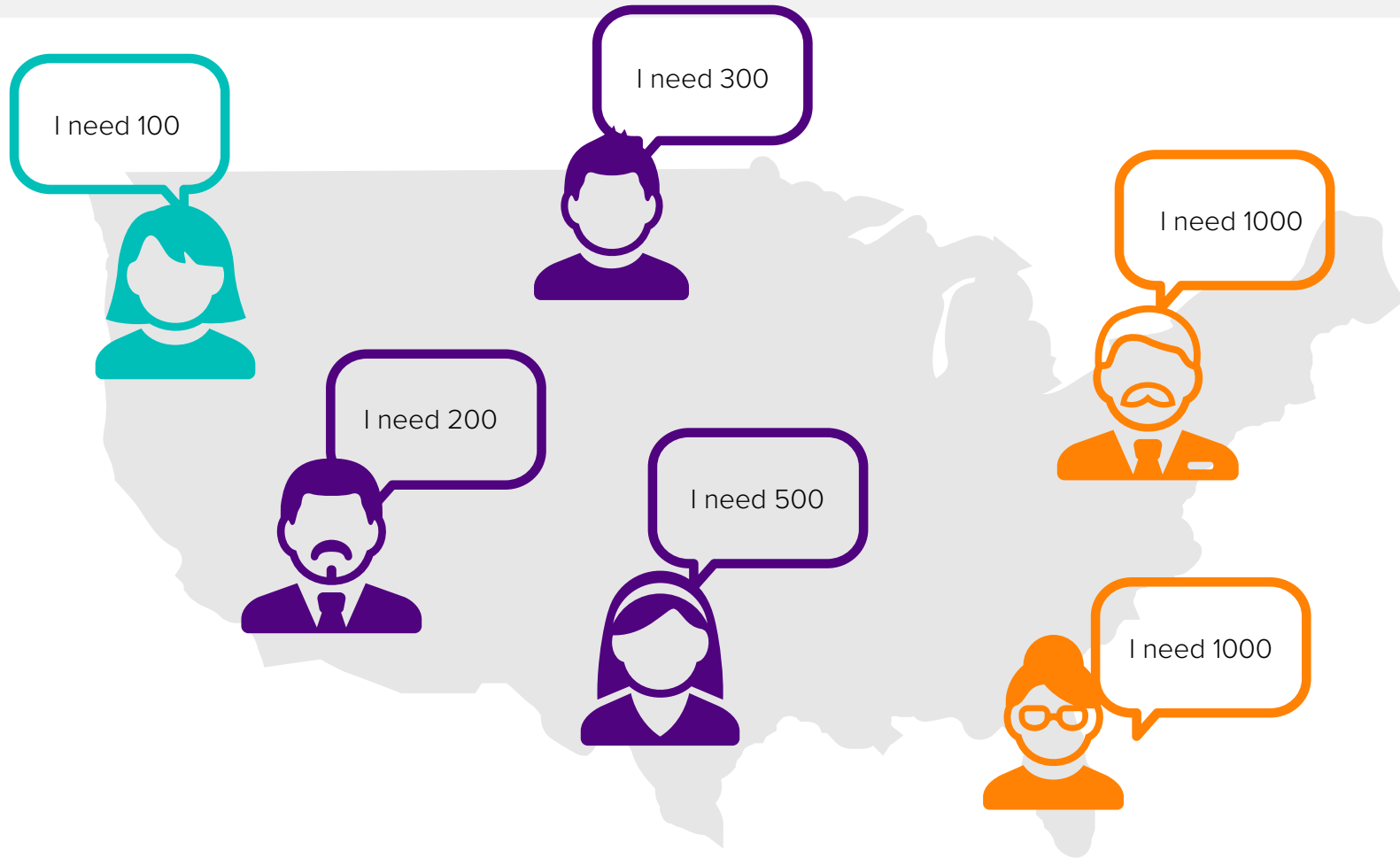
GroupBuy User Guide



GroupBuy | How it works

As more buyers participate, the price drops for everyone.

Without GroupBuy, the company would pay \$26,000 for 3100 pieces purchased separately.
With GroupBuy, the company will pay \$18,600 for 3100 pieces purchased together.
That's \$7,400 in savings for one product!



MIN QTY
100 = \$10 each

More
Buyers
Join

PRICE BREAK
1000 = \$7.50 each

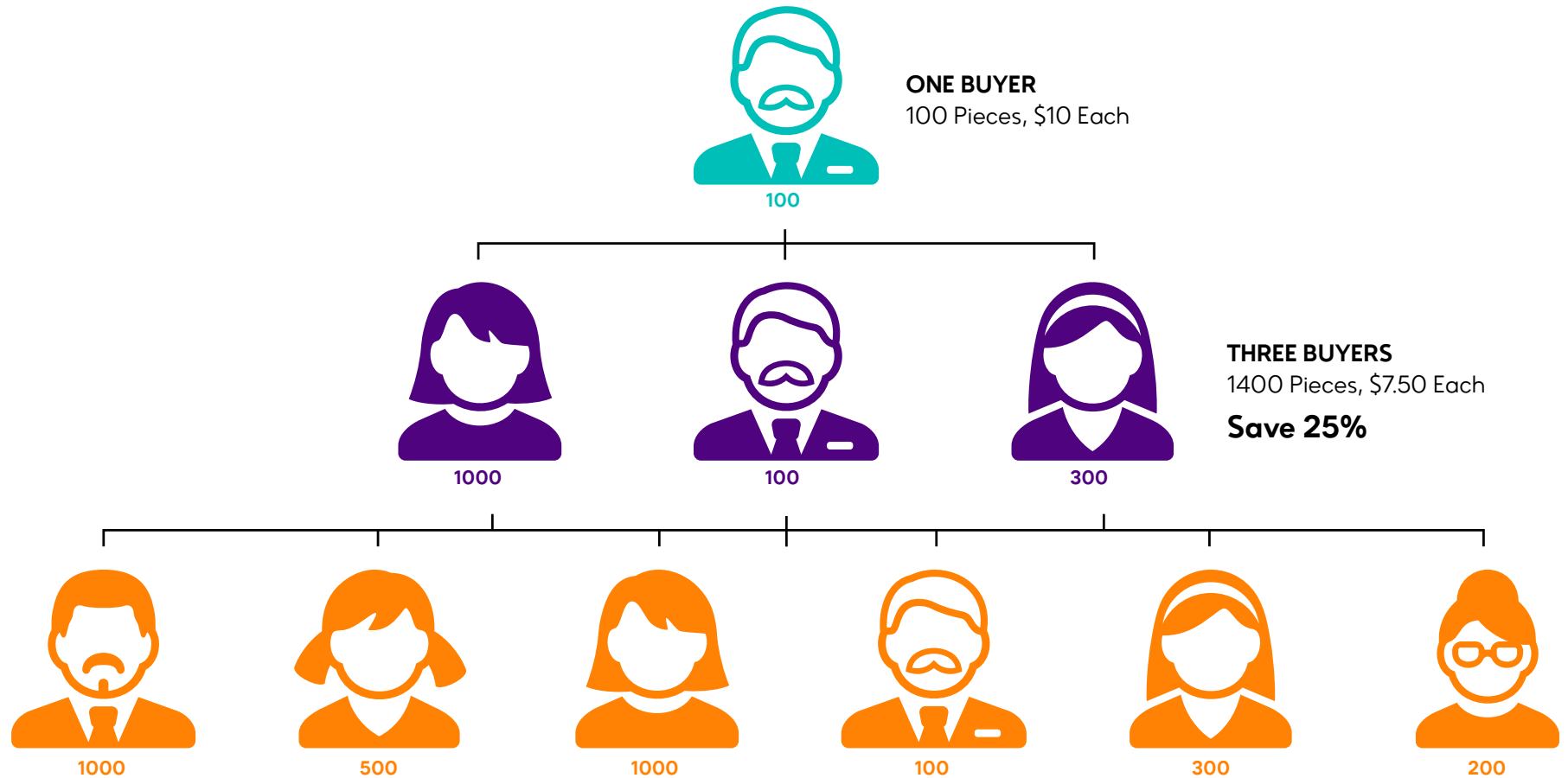
More
Buyers
Join

PRICE BREAK
3000 = \$6 each



GroupBuy | How it works

As more buyers participate, the price drops for everyone.

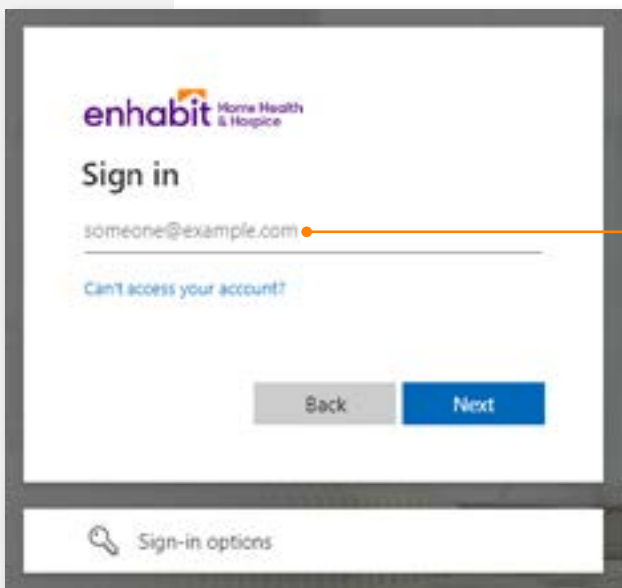




1. **Find it.** From the Promote-Enhabit.com landing page, click the GroupBuy Campaign tile. This will take you to the GroupBuy review page.



2. **From the GroupBuy review page,** you have the option to view the schedule of upcoming GroupBuy deals or choose the GroupBuy you would like to take part in by clicking the Shop button.



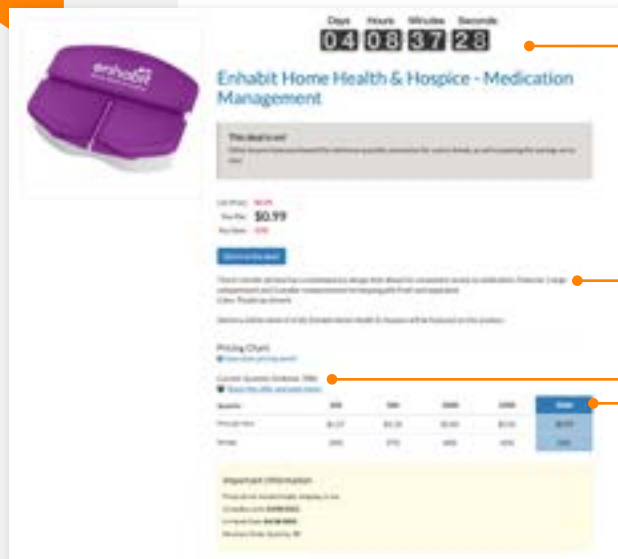
3. **Login via Microsoft Authentication.** If you are accessing from the Enhabit network, you may be asked to log in again with your Enhabit credentials. If you are off network, you will be prompted for Multifactor Authentication (MFA) through the Microsoft Authenticator app on your phone, or by text message.

From your work computer, you can also access Boundless from the Microsoft My Apps page.

Friendly reminder: The login process for Boundless has switched from Okta Single Sign-On (SSO) to Microsoft Authentication SSO. Boundless is no longer accessible via Okta.

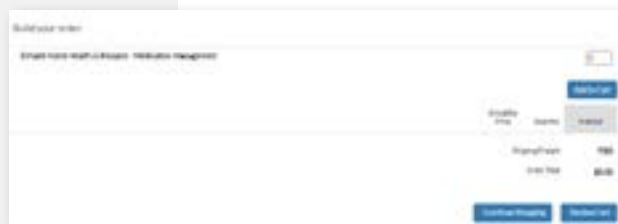


4. Click the **Get in on the deal! button** to view the details of the GroupBuy product you're interested in.



5. **Different products will be offered for a limited time.**

GroupBuy product details like, time left to buy, total already purchased by others, product descriptions, pricing, and savings can be found on each GroupBuy Product Detail page.



6. **Build your order** by entering the quantity and clicking the Add to Cart button.

Pricing Chart
[How does pricing work?](#)
 Current Quantity Ordered: 7000
[Share this offer and save more!](#)

Quantity	200	500	1000	2000	5000
Product Price	\$1.17	\$1.21	\$1.25	\$1.31	\$1.34
Surplus	30%	37%	40%	42%	43%

7. If you add a quantity that takes the GroupBuy to the next pricing tier, the price will drop in real time, showing your new price savings for you and everyone else who joins in.

Your Cart

Order #1: 8348 Home Health & Hospice - Medication Management
 Product Code: 2122
 Product Price: \$1.34

Description	Unit Price	Quantity	Subtotal
8348 Home Health & Hospice - Medication Management	\$1.34	100	\$134
			Total: \$134

Payment:
 Invoice

Check Order:
 Account #
 Card #

8. If you are shipping to a single address, check the top radio button and enter your Branch Code and 6 digit Billing Code. Then click the Single Checkout button to continue.

Your Cart

Order #1: 8348 Home Health & Hospice - Medication Management
 Product Code: 2122
 Product Price: \$1.34

Description	Unit Price	Quantity	Subtotal
8348 Home Health & Hospice - Medication Management	\$1.34	100	\$134
			Total: \$134

Payment:
 Invoice

Check Order:
 Account #
 Card #

Single Checkout

Order #2: 8348 Home Health & Hospice - Medication Management
 Product Code: 2122
 Product Price: \$1.34

Description	Unit Price	Quantity	Subtotal
8348 Home Health & Hospice - Medication Management	\$1.34	100	\$134
			Total: \$134

Payment:
 Invoice

Check Order:
 Account #
 Card #


Individual Checkout


9. If you are shipping to multiple addresses, check the bottom radio button; you will then purchase items individually.

Payment:

Invoice

Checkout Options:

Branch Code *  3 Letter Branch Code; this is also where your order will ship.

6 digit Billing Code *  Please note the 6-digit accounting/billing code (PeopleSoft Financials)

- Payment.** Enter the three letter Branch Code and the six digit accounting/billing code associated with your Branch.

Shipping Address

First Name Surname

City State

Street Address

Address

Country

Company Fax (Phone)


Phone Zip

Mobile

Print Statement

Shipping/Invoice Address

Print Statement

Print Billing Address 

- Enter your shipping address.** If your billing address is different from your shipping address, uncheck the box next to "Same as Shipping Address". This will allow you to enter your billing address.

Checkout - Review

Order # 2328883 - Home Health & Hospice - Healthcare Management Review Order from List

Order Date: 2/2/2014
 Order Time: 11:23:43
 Account: 004 1234

Description	Unit Price	Quantity	Extended
Home Health & Hospice - Healthcare Management	55.00	200	11,000.00
			Total: 11,000.00

Account: 004 1234
 Account System:
 Account ID: 001

Shipping/Invoice

Order # 2328883 - Invoice Code: 001 Review Order from List

Order Date: 2/2/2014
 Order Time: 11:23:43
 Account: 004 1234

Description	Unit Price	Quantity	Extended
Home Health & Hospice - Healthcare Management	55.00	200	11,000.00
			Total: 11,000.00

Account: 004 1234
 Account System:
 Account ID: 001

Shipping/Invoice

Shipping/Billing

Shipping Address:

Company:
 Address:
 City:
 State:
 Zip:

Account: 004 1234

- Review your order.** If everything appears correct, click the Submit Order button.

